

- Leadership Coaching
- Design and Delivery of Training
- Facilitation and Change Management
- Organisation Development

Neish Consultancy 2019 Open Courses

We are pleased to be running open courses on the following subjects. These courses will be held in Derby.

◇ **July 4th — Planning & Prioritising**

This practical workshop focuses on improved management of time and priorities. You will learn tools, tips and techniques which challenge your approach to your workload and help you regain control. It shows you how effective prioritisation and management of time can make a difference to your work/life balance.

◇ **Tuesday 30th July — Personal Impact**

This workshop takes a look at personal impact you are making in your daily life and provides the space to assess and reflect on your own style and the impression you create. Using tools and feedback from others you will identify ways to increase this impact where necessary.

◇ **September 5th — Introduction to Project Management**

The workshop will simplify the principles of project management and provide practical tools and techniques to enable delegates to achieve the best possible results. It will provide the confidence to apply the main principles of project management in everyday situations and ensure that key stakeholders are identified and effective communication plans are in place.

◇ **October 2nd & 3rd — Presentation Skills (2 day course)**

In a workshop environment you will plan, prepare, practice and deliver a number of presentations. With trainer feedback, peer feedback and personal reflection you will learn how to use new tricks and increase confidence to enhance your delivery and engage audiences. Throughout the programme, you will be able to use your own presentations as examples.

If you would like any further information or to book on any of the courses, please contact adele@neishconsultancy.co.uk

Investment

Requires commitment from the sponsoring organisation to allow delegates the opportunity to embed their learning in the workplace.

£150+VAT per delegate per day

Call or email Shona to book a free consultation to discuss your needs or to discuss how our open courses could benefit you and your team.

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